ST MICHAEL & ALL ANGELS C. E. (FOUNDATION) PRIMARY AND PRE-SCHOOL
Respect. Resilience. Responsibility. Confidence. Co-operation. Compassion.

28 January 2025

Dear Year 4 Parents/Carers

Bikeability Level 1 training course – Monday 3rd March

We are pleased to be able to offer your child the chance to take part in a National Standard Bikeability Level 1 cycle training course. The course runs over a morning or afternoon and takes place in school time. The training takes place in the school playground.

Your child will need to bring a roadworthy bike and a cycle helmet that fits them for the course. Bikes and helmets will be checked before the start of the course. Children should wear their school PE kit and have a waterproof jacket.

Please read the 'Course Information' sheet for more information about the Bikeability training.

If you would like your child to take part, please complete and return the consent form attached.

Yours faithfully
Miss Barnes
PE Lead

Meadow Close, Greenacres, Shelf, Halifax, HX3 7QU. Telephone: 01274 676246
Website: www.st-michaelangels.calderdale.sch.uk Email: admin@st-michaelangels.calderdale.sch.uk

Calderdale Council Bikeability

Bikeability Level 1 cycle course information

Welcome to Bikeability – 'cycling proficiency' for the 21st Century. A cycle course that's fun and gives your child the skills and confidence they need to ride safely on today's roads.

The trainees will learn the skills to cycle on the road in the playground through a series of games and exercises. The session will take about two hours.

All trainees will be awarded a Bikeability book, certificate and badge.

The Bikeability National Standards Level 1 outcomes are:

- Fit your own helmet
- Carry out a simple bike check
- Get on your bike, start cycling, then stop and get off
- Ride your bike using the gears
- Make your bike go where you want it to, including moving around objects safely
- Control the bike with one hand
- Stop quickly if you need to
- Look all around you when you're riding, including behind, without wobbling.

Helmets

Children should have their own helmets; full face helmets are not suitable for Bikeability cycle training.

Bikes

Children must bring a roadworthy bike. All bikes will be checked before the start of the course.

Riding ability

All children should be able to ride a bike unaided prior to the course, children who are unable to ride will be returned to class. We offer Learn to Ride courses in the holidays for children to improve their bike skills, see: www.calderdale.gov.uk/bikeability

Bad weather

We will continue to run the course in the event of bad weather unless conditions are too severe. Children should wear their school PE kit and have a waterproof jacket.

Staff ratios

1 instructor to 6 trainees for the training.

Medical conditions
We need to be informed on the consent form if any child has any particular need e.g. ADHD, dyspraxia, asperger's syndrome, hearing impairment or specific behavioural difficulties prior to the start of the course.

Child Protection
All Calderdale Bikeability Instructors have completed a Disclosure and Barring Service check and carry a Calderdale Council ID badge with the DBS number.

Consent Forms
All children must have a signed parental consent form before the start of the course. If you want your child to take part in this course, please complete the attached Bikeability consent form and return it to school.

Child Protection
All Calderdale Bikeability Instructors have completed a Disclosure and Barring Service check and carry a Calderdale Council ID badge with the DBS number.

Any child who does not demonstrate acceptable behaviour will be returned to class.

Calderdale Council Bikeability Consent Form

National Standards Level 1

To be completed by parent/carer. Please complete and return to school.

Please give information as fully as possible. The information is for instructors and group leaders and will be strictly confidential to them.

Details	
Child's name:	Year Group: 4
Date and time of course: Monday 3rd March	
Medical Information	
Please give details of any disabilities / special needs:	
Recent injuries or illnesses e.g. back strain, flu:	
Medical conditions and any medication e.g. asthma, epilepsy, diabetes, allergies (e.g. penicillin):	

Bikeability DFT Demographic Data		
Gender:	Eligible free school meals	Ethnicity:

Bike and Helmet
Your child will need a working bike and a helmet that fits them.

Parental/Carer consent

- I consent to any emergency medical treatment should it be deemed necessary by a qualified medical practitioner. (In the event of an emergency every effort will be made to contact you).
- I understand that if the instructor judges that my child is not able to undertake the training in the manner prescribed to ensure their safety, and /or that of others, they will be returned back to school.
- I will ensure my child is suitably dressed for the weather conditions on the day.
- I consent that my child is allowed to use the hand sanitiser provided by the instructors.
- I have read all the course information.

I declare that the information on this form is correct to the best of my knowledge and that if any changes occur before the training, I will inform school.

Name: Parent / Carer	Date:

Privacy Notice – Bikeability Holiday Courses. Calderdale Council of Town Hall, Crossley Street, Halifax, HX1 1UJ is registered with the Information Commissioners Office (ICO) under the provision of the Data Protection Act 2018. The following personal information will be collected:

School year group

The following special category information will also be collected:

Health Information relating to child attending the course
Gender and ethnicity of the child attending the course
Eligible for free school meals

We collect and hold the personal information listed above, along with health information about the child attending the course, for the purposes of admitting the child onto the course, to ensure the course is run safely and to confirm the child's consent to be on the course.

Gender, ethnicity and free school meals data are collected as a condition of receiving Bikeability grant funding we are required to report demographic data for pupils attending the training. This will enable the Department for Transport (DFT) to identify and deliver targeted interventions to those under-represented groups and reach the goal of being able to offer Bikeability to every child by 2025. Gender ethnicity and free school meal data are sent to the DFT are sent on an anonymised basis. For further information please see the DFT Bikeability Trust's Privacy statement here.

The lawful basis for the processing your data

The lawful basis we rely on for processing your personal information is: Article 6(1)(a) – your consent to process the information for the purposes stated. The lawful basis we rely on for processing special category information is: Article 9 (a) explicit consent

You may withdraw this consent at any time by writing to Steve Pullan, Public Health Team, floor 2a, Princess Buildings, Halifax, HX1 1TP.

In addition you have the right to see what information is held about you, to have inaccurate information corrected, to have information removed from our system unless we are required by law or a statutory purpose to keep it and the right to complain to the Data Protection Officer (DPO) if you feel that your data has not been handled in accordance with the law. The Council's DPO is Tracie Robinson and can be contacted at information_management@calderdale.gov.uk –

You also have the right to lodge a complaint with the Information Commissioner's Office at www.ICO.org.uk