



# ST MICHAEL & ALL ANGELS C. E. (FOUNDATION) PRIMARY AND PRE-SCHOOL

Respect. Resilience. Responsibility. Confidence. Co-operation. Compassion.

9 October 2024

Dear Families

## **Attendance Information**

We want to express our appreciation for your honesty and cooperation in keeping us informed about your child's attendance at school. Open communication between us is vital in supporting your child's education and well-being.

To assist you in monitoring your child's attendance, you can access this information by clicking on the my child at school app and click on the child you wish to view, this will show you up to date attendance records. Please note this will replace any printed attendance sheets you will have received previously and can be accessed at any time.

If there are exceptional circumstances and you wish to complete a leave of absence request please find the form on our website or [click here](#), along with the [Attendance and Lateness Policy](#).

Thank you for your continued partnership in your child's education journey.

Yours faithfully

The Attendance Team

Meadow Close, Greenacres, Shelf, Halifax, HX3 7QU. Telephone: 01274 676246

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