



ST MICHAEL & ALL ANGELS C. E. (FOUNDATION) PRIMARY AND PRE-SCHOOL

Respect. Resilience. Responsibility. Confidence. Co-operation. Compassion.

10 October 2023

Dear Parents/Carers

Pupil Review Meetings (Reception to Year 6) - Wednesday 25th October.

On this occasion parents/carers can choose to have their Pupil Review Meeting either as a telephone appointment or an 'in school' appointment. If you would like a telephone appointment please indicate this by completing the on-line form attached. Each class has a separate form as appointment times are different. If you would like to have an 'in school' appointment, you can book this via our website from 7pm tomorrow (Wednesday) using the link which will be emailed to the first priority contact only (as you specified on your Data Collection Sheet). If you are expecting a teacher to call you for a telephone appointment, please be aware that their call may show as 'Private Number' or 'No Caller ID'.

We will be holding one meeting per child; in the rare circumstances where parents/carers must have additional separate appointments, please speak with your child's class teacher to arrange a mutually convenient time for this. Additional appointments can only be arranged with those listed as a contact and who have parental responsibility.

Pupil Reviews will be focused on how children have settled into their new classes and are evenly spaced to allow parents to spend five minutes with the teacher. To ensure other parents are not kept waiting we will keep the reviews to this time limit - we know this can be difficult but appreciate your support in this matter.

Throughout the year we offer different opportunities to inform families about their child's learning. Pupil review meetings are held in Autumn term, a mid-term report during Spring term and a drop in opportunity at the end of Summer term.

We offer 3 open sessions a year for existing families which include specific activities such as Play and Stay in Pre-School or presenting feedback from residential. Specific workshops for classes are also held throughout the year such as phonics workshops for Reception and Year 1.

Meadow Close, Greenacres, Shelf, Halifax, HX3 7QU. Telephone: 01274 676246

Website: www.st-michaelangels.calderdale.sch.uk Email: admin@st-michaelangels.calderdale.sch.uk



If you need to arrange an alternative appointment, please speak with the class teacher to arrange this.

Yours faithfully

Mrs Berry

Head Teacher