



# ST MICHAEL & ALL ANGELS C. E. (FOUNDATION) PRIMARY AND PRE-SCHOOL

Respect. Resilience. Responsibility. Confidence. Co-operation. Compassion.

8 December 2022

Dear Parent/Carer

## Staffing

I write to inform you that Mrs Jones has sadly decided to leave St Michaels to take up another role.

We thank her sincerely for her wonderful 25 years of dedicated service and wish her all the very best for the future.

Mrs Jones' last day here will be 6<sup>th</sup> January.

We will now commence the recruitment process and update you on the progress of this in due course.

Yours faithfully

*Mrs Berry*

Head Teacher

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