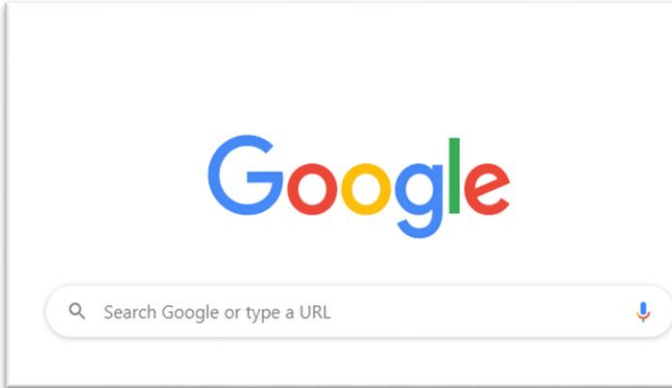
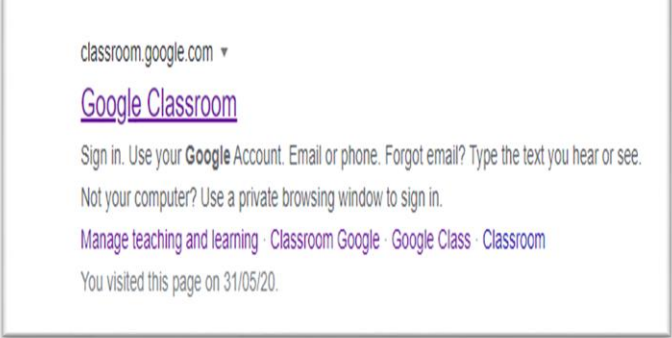
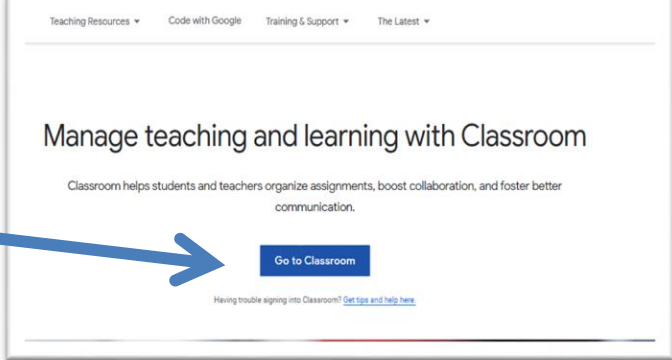




ST MICHAEL & ALL ANGELS C. E. (FOUNDATION) PRIMARY AND PRE-SCHOOL

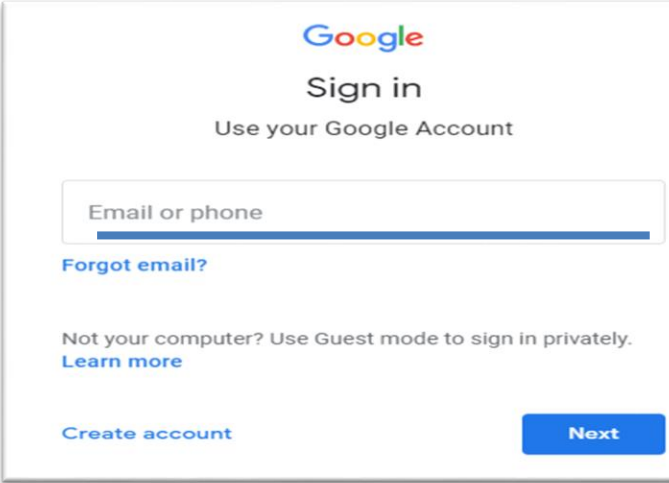
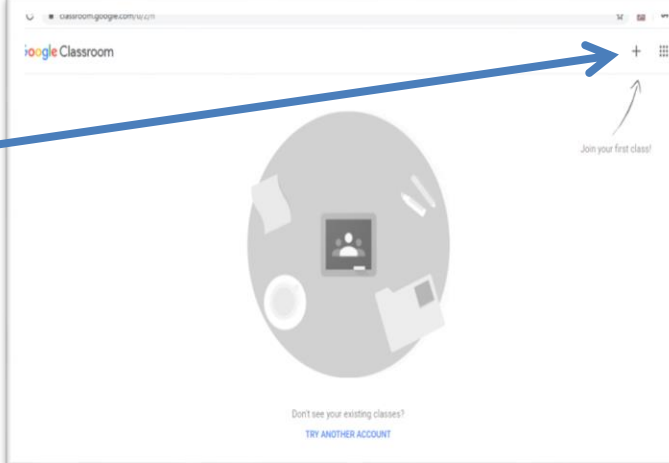
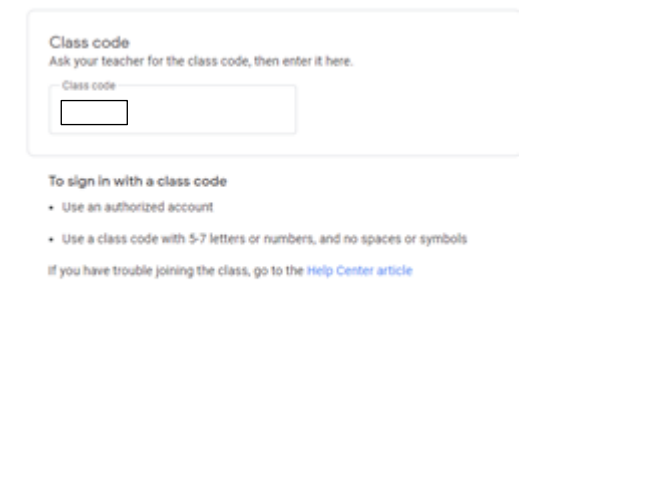
Parents and Pupils step by step guide for Google Classroom

Google Classroom is a safe and secure platform that our teachers use to set work and communicate with pupils in their class. Each child has their own login details and can complete work online, hand it in and communicate with other members of the class. We use this from Year 1 upwards to learn and develop our IT skills.

<p><u>Step 1</u></p> <p>Open up Google Chrome or your computers search engine.</p>	
<p><u>Step 2</u></p> <p>Click on the Google Classroom website. Once you have logged on you are able to download the app on any device. Or follow the link: classroom.google.com</p>	
<p><u>Step 3</u></p> <p>Once the Google Classroom has loaded click the blue bar 'Go to Classroom'.</p>	



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<p><u>Step 4</u></p> <p>Your child's individual email address is in the format:-</p> <p>firstname.surname@stmichaelangels.co.uk</p> <p>Their individual password has been sent via text message</p>	
<p><u>Step 5</u></p> <p>Once logged on, go to the top right hand corner and click the + sign. This will enable you to choose your child's class page.</p>	
<p><u>Step 6</u></p> <p>This page will load.</p> <p>Enter the class code given by the class teacher (all lower case)</p> <p>This is important you enter this accurately to make sure you join the correct class page.</p> <p>Click join.</p>	

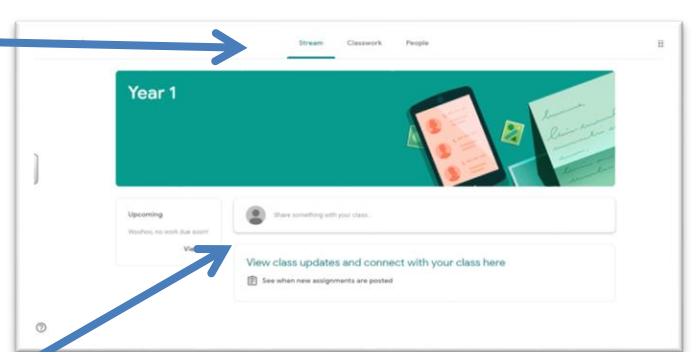


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Step 7

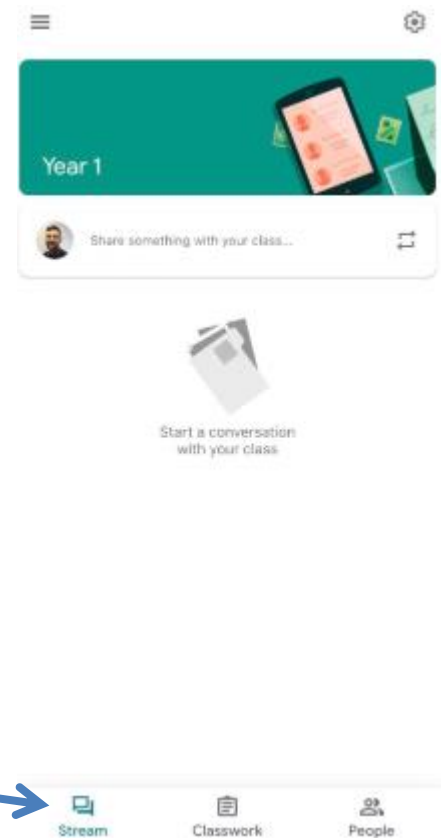
After you have entered the class code,

Your child will have successfully joined the class page. At the top there will be 3 tabs stream, classwork and people. On the stream the children can share work with the teacher and the class and the teacher can also share work or ideas for you to do at home.



Extra Information

To make uploading easier the Google classroom is available on the App store for both Android and Apple. Uploading pictures is quicker and easier through the App.



Please feel free to contact the class teacher if you require any extra support or guidance in setting Google Classroom up for your child.